

**MINUTES OF THE REGULAR MEETING OF THE
SAN MARCOS PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS, CITY HALL
October 22, 2013**

1. Present

Commissioners:

Carter Morris, Vice Chair
Chris Wood
Corey Carothers
Kenneth Ehlers
Angie Ramirez
Randy Bryan

City Staff:

Matthew Lewis, Development Services Director
Sam Aguirre, Assistant City Attorney
Francis Serna, Recording Secretary
John Foreman, Planning Manager
Alison Brake, Planner
Tory Carpenter, Planning Tech

Call to Order and a Quorum is Present.

With a quorum present, the Regular Meeting of the San Marcos Planning & Zoning Commission was called to order by Vice Chair Morris at 6:00 p.m. on Tuesday October 22, 2013, in the Council Chambers, City Hall, City of San Marcos, 630 E. Hopkins, San Marcos, Texas 78666.

3. Chairperson's Opening Remarks.

Vice Chair Morris welcomed the audience and viewers.

4. 30 Minute Citizen Comment Period

Derrick Lee spoke about the Sessom Creek Erosion Control Study. He expressed his concerns on the many issues with the creek. Mr. Lee suggested that alternatives be used in the valley of the creek and that concrete should not be used. He added that other issues also need to be addressed and asked the Commission to keep an open mind with the study.

Consent Agenda

NOTE: *The Planning & Zoning Commission may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The Planning and Zoning Commission may also publicly discuss any item listed on the agenda for Executive Session.*

5. Consider the approval of the minutes of the Regular Meeting on September 24, 2013 and October 8, 2013.

6. PC-13-30_02 (Lowman Ranch Subdivision) Consider a request by Outlet West Investors, Ltd., for approval of a concept plat amendment for the Lowman Ranch Subdivision being approximately 88.2 acres more or less out of the Edward Burleson Survey No. 18 near the intersection of Centerpoint Road and Interstate Highway 35.

MOTION: Upon a motion made by Commissioner Ehlers and a second by Commissioner Carothers, the Commission voted all in favor to approve the consent agenda.

Public Hearings:

7. CUP-13-36 (Ruby Heels Wine Shoppe) Hold a public hearing and consider a request by RAK Hestand, LLC, on behalf of Hanson-Skiles Constance Marie Family Bypass Trust, for renewal of an existing Conditional Use Permit to allow the continued sale of beer and wine for on-premise consumption at 100 N. Edward Gary, Ste. C.

Tory Carpenter, Planning Tech gave an overview of the project.

Vice Chair Morris opened the public hearing. There were no citizen comments and the public hearing was closed.

MOTION: Upon a motion made by Commissioner Ehlers and a second by Commissioner Wood, the Commission voted all in favor to approve CUP-13-36 with the conditions that the permit shall be valid for three (3) years, provided standards are met, subject to the point system; and the permit shall be posted in the same area and manner as the Certificate of Occupancy. The motion carried.

Non Consent Agenda:

8. Sessom Creek Erosion Control Study- Presentation from staff and discussion on erosion control study of Sessom Creek.

Matthew Lewis introduced Rey Garcia, Senior Engineer with the City of San Marcos CIP/Engineering Department. Mr. Garcia gave an over of the Erosion Control Study.

9. Presentation from Staff and discussion regarding management and process for renewal of approved Conditional Use Permits for sale of alcohol for on-premise consumption.

John Foreman gave an overview of current expired Conditional Use Permits.

10. Development Services Report:

- a. Comprehensive Master Plan Implementation update.
- b. Planning Month Activities.

Matthew Lewis gave an update on the Comprehensive Master Plan.

Alison Brake invited the Commission to the Board & Commission Mixer to be held on Thursday, October 24, 2013 at the Senior Price Center.

11. Question and Answer Session with Press and Public. *This is an opportunity for the Press and Public to ask questions related to items on this agenda.*

There were no questions from the press and public.

12. Adjourn.


Vice Chair Morris adjourned the Planning and Zoning Commission meeting at 6:39 p.m. on Tuesday, October 22, 2013.



Carter Morris, Vice Chair


Corey Carothers, Commissioner



Chris Wood, Commissioner


Randy Bryan, Commissioner


Kenneth Ehlers, Commissioner


Angie Ramirez, Commissioner

ATTEST:


Francis Serna, Recording Secretary

